



OBLIGATORY DOCUMENTS

Certificate of Incorporation
Articles /Memorandum of Association
Certificate of Shareholders / Shares
Certificate of Directors
Copy of beneficial owners/principals passport
Copy of utility bill for beneficial owners/principals
Last 6 months processing and chargeback statement from previous processor
Business plan (for startup)
Reference Letter for bank account / Verification of bank account owner

OPTIONAL DOCUMENTS (if applicable)

Certificate of the PCI DSS compliance (SAQ and scan results)
Certificate of Incumbency (if applicable)
Certificate of Registered Office and Utility bill of business
Annual report or balance sheet for the last fiscal year
Business Bank Statements for the last 6 months
VAT number
List of authorized signatories / BOD
Website URL list (with member user/password)
Voided Check
Copies of brochures/advertising material
Certified copy of an operational licence (if applicable)
Group company structure chart (if applicable)
KYC letter
Good Standing Letter

